

Minutes
Regular Board Meeting
Town of Paonia, Colorado
December 10, 2019

RECORD OF PROCEEDINGS

The Regular Board Meeting held Tuesday, December 10, 2019, was called to order at 5:04 PM by Mayor Charles Stewart, followed by the Pledge of Allegiance.

Roll Call:

Trustee members present were as follows:

Mayor Charles Stewart
Mayor Pro-Tem Bookout
Trustee William Bear
Trustee Bachran
Trustee Budinger
Trustee Knutson

Trustee members Absent were as follows:

Trustee Pattison

A quorum was present, and Mayor Stewart proceeded with the meeting.

Approval of Agenda

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Bachran to approve the agenda as presented.
Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Announcements

Mayor Stewart thanked everyone for coming at 5pm.

Trustee Bachran thanked everyone for coming and making the Poulos park pop up event a success.

Recognition of Visitors & Guests

John Valentine member of the tree board prepared a short annual report. The annual report was included in the packet.

Consent Agenda

Special minutes: November 18, 2019

Regular minutes: November 26, 2019 - change electric car budgeted from 2020 to 2019.

Aspen Yoga Inc dba Louie's Pizza My Heart - Liquor License Renewal.

Motion by Trustee Bachran seconded by Mayor Pro-Tem Bookout to approve the consent agenda with changes made to November 26, 2019, regular minutes. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Mayor's Report

Regular Meeting Cancellation

Motion by Trustee Knutson seconded by Trustee Bachran to cancel December 24, 2019, regular board meeting.
Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Board Committee Appointment Made by Mayor Stewart

Mayor Stewart assigned Trustee Knutson to Finance and Personnel, Trustee Pattison to Governmental Affairs and Public Safety, and Mayor Pro-Tem Bookout to Governmental Affairs & Public Safety.

Christmas Light Contest Judge Appointment

Mayor Stewart appointed the Bookout family to judge the Christmas light contest.

Discussion Points:

Prize's to be awarded:

1st place - \$75

2nd place -\$50

3rd place - \$25

Staff Reports

Administrators Report

Administrator Ferguson stated the Poulos Park event was a success and thanked Vista Evan Bolt for his hard work.

Administrator Ferguson read notes regarding December 27, 2019, as a flex day and requested to close the office. Personnel will use PTO to cover the time off.

Motion by Mayor Pro-Tem Bookout seconded by Trustee Bachran to close the office on December 27, 2019. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Public Works Report

Discussion points:

- North and Orchard sidewalk completed
- Third and Box Elder sidewalk completed
- Clark project - laying a new sewer line in process

Discussion ensued by Trustee Bear requested an explanation from Wilmore & Company as to why the initial survey failed.

Administrator Ferguson stated an email has been sent with a request for an explanation.

Police Report

- Blotter was included in the packet.

Interim Municipal Judge Appointment

Chief Neil Ferguson stated that Bruce Joss was present and had attended court to see how it operates. Chief Ferguson is requesting the Board to approve Mr. Joss as interim judge effective January 2020.

Discussion points:

- Interim Judge - January 2020
- The new board will appoint permanent judge
- Mayor Stewart read Mr. Joss resume and asserted he qualifies for the interim judge.
- Conflict of interest with Mr. Joss and Court Clerk Cindy Jones - Attorney Nerlin stated no conflict of interest.
- Deputy Clerk - serves as court clerk as part of deputy duties per Municipal Code.

Motion by Trustee Knutson seconded by Trustee Bear to appoint Mr. Joss as interim judge and Deputy Clerk Amanda Mojarro as Court Clerk.

Public comment:

Suzanne Watson stated that the appointment of a court clerk was not on the agenda.

Administrator Ferguson stated it is not necessary to appoint Ms. Mojarro - one of the Deputy Clerks' duties is to

serve as Court Clerk as already provided via the Municipal Code.

The main motion amended by Trustee Knutson seconded by Trustee Bachran to appoint Bruce as an interim judge. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Disbursements & Treasurer Report

Disbursement reports were included in the packet for Board review.

Motion by Mayor Pro-Tem Bookout seconded by Trustee Budinger to approve disbursements as presented.

Treasurer King requested the board approve disbursement payout through the end of 2019.

Motion by Mayor Pro-Tem Bookout seconded by Trustee Budinger to approve finance PERSONNEL and treasurer, and finance director to review payroll, bills, and payout and present the disbursement report at the next Board meeting on January 14, 2020. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Unfinished Business

Paonia Street Lights - Continued

Discussion ensued regarding the streetlight upgrade. Product overview document and international dark sky community program guidelines were included in the packet for board review.

Discussion points:

- Town code on light height - should be 25ft currently 27ft
- Cost is only the light - DMEA installs
- Dark skies would like a 2700k - need to work with DMEA
- Light cost possibly going up in 2020
- Cost the same for 4000K and 3000K

Administrator Ferguson provided the Board of Trustees with a document with options and recommendations.

Motion by Trustee Knutson seconded by Trustee Bachran to approve the 3000K light with a shield. Voting nay: Trustee Bachran, Trustee Bear, Mayor Pro-Tem Bookout. Voting aye: Trustee Budinger, Trustee Knutson.

Public Comment:

Roger Baril is in support of dark skies. Noticed that the LED is invasive and brighter. On Poplar and Third St. light is lower and has a bigger shield.

Dona Willoughby is in support of dark skies and supports going from a 4000K light to a 3000K.

Suzanne Watson LED lights are brighter than the ones already in and spoke to DMEA regarding dimmable lights.

Pamela Jackson stated the street light on her block at the corner lights up half of her property.

Trustee Bear and Mayor Pro-Tem Bookout are in favor of postponing the decision until the next Board meeting on January 14, 2020.

Motion by Trustee Bachran seconded by Trustee Bear to continue Paonia streetlight upgrade discussion to a 2700K or dimmable lights at the regular Board meeting on January 14, 2020. Voting aye: Trustee Bear, Trustee Budinger, Trustee Bachran, Mayor Pro-Tem Bookout. Voting nay: Trustee Knutson.

Infrastructure Analysis Agreement

Administrator Ferguson read staff notes and requests the Board approve authorization to Mayer Stewart to sign the DOLA grant agreement. Grant needs to be signed to start the project.

Motion by Trustee Budinger seconded by Trust Bear to authorize Mayor Stewart to sign the DOLA grant

agreement. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

New Business

Motion by Mayor Pro-Tem Bookout to amend agenda and table item 14 - tree board advisory member appointment and committee reports to continue on January 14, 2020, regular board meeting. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Resolution 2019-20 Budget

Resolution 2019-20 to adopt the budget and budget spreadsheet was included in the packet for board review.

Motion by Mayor Pro-Tem Bookout seconded by Trustee Budinger to adopt budget 2020. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Resolution 2019-21 Mill Levy

Resolution 2019-21 documents for certification of tax levies was included in the packet for Board review.

Motion by Trustee Bachran seconded by Mayor Pro-Tem Bookout to adopt Resolution 2019-21, Mill Levy. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Acceptance of Special Election Ballots

Administrator Ferguson read staff notes.

Discussion points:

- Ballots are not signed get rejected
- Ballots mailed to in-town residents
- Reject or accept ballots if the address portion filled is not filled.

Motion by Trustee Bachran seconded by Trustee Knutson to approve Delta County to accept the ballots that do not have a return address filled out. Voting aye: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Town Interim Administrator Contact

Discussion ensued regarding the current interim administrator contract, which expires on December 31, 2019. Mayor Stewart suggested the Board extend contract to May 2020 or June 2020.

Motion by Mayor Pro-Tem Bookout seconded by Trustee Budinger to extend the interim administrator contract to May 31, 2020. Voting ay: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Adjournment

Motion by Trustee Bear seconded by Trustee Budinger to adjourn the meeting.
Voting Yea: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout.

Adjourned at: 6:30pm

_____ s/s _____

_____ s/s _____

Amanda Mojarro, Deputy Clerk

Charles Stewart, Mayor